

Liturgy Committee Meeting

Tuesday, October 6, 2009, 7:00 p.m.

Attendance: Dan Morris, Cecilia Chang, Mary Ellen Hennig, Janice LaMotte, Cynthia Rohrs-Carter, Dick Sherman, Totsie Taylor

Absent: Mary Lou Caldwell, Ed Johnson, Tom Kemnitz

Withdrew from committee: Mabel Hoffman

Prayer: Prayer of St. Francis (in honor of St. Joseph of Cupertino feast day last month)

Minutes: Minutes from the last meeting in August were approved. (No September meeting)

Flu Precautions and Distribution of Communion:

Our bishop, in cooperation with the Santa Clara County Health Department, has put the usual flu precautions in place for the duration of the flu season. A suggestion was made to add the request not to shake hands at the end of Mass either.

This has resulted in a shorter time needed for Communion. Since there are no wine ministers, only 4 Communion ministers are needed. Two could go to the chapel.

It is necessary to know when Ron Hansen, our deacon, will be present, as he also acts as a Communion minister. This presents a small dilemma, as the Communion ministers' list is made up 3 months in advance. Possibly, the extra Communion minister could mind the supply.

The list of Communion ministers needs to be revised as some have left the parish. Mary Lou and the office need to be advised. It was suggested that Mary Lou contact each Communion minister at least once a year, either by phone or by e-mail, to update.

Other issues with distribution of Communion:

It is not proper to bring out the ciborium with extra hosts from the chapel unless it is needed. However, often the ciborium is brought from the chapel at the beginning of Communion time, all the hosts are poured into distribution bowls, and the ciborium is then empty. Dan will talk to the priests about this issue.

St. Joseph of Cupertino Feast Day on Sunday, September 13, 11:00 Mass:

The Mass was beautiful. A comment was made that more children could have been recruited for the entrance procession, and that they would not necessarily have to be from a particular cultural background to wear a costume or carry a flag.

Totsie carried in the small statue of St. Joseph of Cupertino and placed it on a table in the sanctuary.

The music will be fine-tuned for next year, so that the entrance procession and

entrance song are better coordinated.

A short comment about the grand and wonderful reception following Mass: the musicians/entertainers were not bothered by people eating and talking.

All Saints Day, Sunday, November 1; and All Souls Day Monday, November 2:

A suggestion was made to put an article in the bulletin the week before, reminding people about the time change on November 1st.

Another suggestion was made to put the names of the deceased in the bulletin for November 1st.

The 9:30 Mass will be a Children's Liturgy.

Other arrangements for the day are as last year, for all Masses (as follows);

Toll the bell after the name of each person who died from our parish last year.

Totsie will prepare a list of the names, and it is suggested that the lectors practice the names. Dick Sherman will distribute the list, with phonetic spelling, to lectors. There will be about 35 or 36 names.

New idea: procession with candles:

A suggestion was made to try a new procedure, at least on important feast days such as All Saints Day. Servers could carry lighted candles (either the red glass procession candles, or the small chapel candles) to accompany the offertory (bread/wine, gifts) procession from the back of church. Wax candles may present a problem, being a fire hazard or because of molten wax droppings.

Picture display for deceased:

It was suggested that the 3-step riser be used again for pictures. An article needs to go into the bulletin describing this. Suggestion: to recommend the people bring pictures no larger than 5x7, that they be in a frame, and that their name and phone number be on the back of the picture. Invariably, people will bring photos without frames, and the flimsy paper photos are a fire hazard. It is recommended that we use only the small battery powered votive lights in votive glass holders on the display table. These electric votive lights last 72 hours, and cost about \$1.00 each. They will, hopefully, last all month, being lighted only at Sunday Masses. Dan will ask Father Greg about it.

Envelope Jar:

Traditionally, a glass jar is placed on a small table to hold the All Souls envelopes after the money has been removed. However, each year, some people put money-filled envelopes into the jar in spite of the sign on the jar. So, the jar needs to be checked periodically.

Christ the King - Sunday, November 22:

Environment: suggestion to put up big Christ the King banner on sanctuary wall, left side. To balance it on the right, suggested to create a drape with fall colors (harvest gold, deep red) and possibly a crown.

Father Greg suggested that we put the banner up earlier, taking down the panels at the end of October (leave the walls white for a week on Nov. 1), and put up the banners for Nov. 7. (Note: do not put bases for wall panels into organ blower room in choir loft.)

Advent:

Totsie will order little blue Advent books to be sold for \$2.00 each. Extra cost is necessary to cover cost of shipping and handling.

Environment:

As last year, we will put the Advent wreath (with drape above it) on the right wall of the sanctuary, and the Advent banner on the left side.

Totsie has suggested something new for the environment: as shown in a catalog, 4 large candles in fabric or heavy two-sided paper, to hang, staggered from the ceiling of the main body of the church.

The candles are purple (one could be pink), and have the words, "hope, peace, love, joy." (The words could be omitted.) Suggested to have a dowel at the top and bottom of each, for stability and weighting. They could be put up one at a time, each week, or all four could be put up at the beginning of Advent.

If paper, possibly they could be digitally created and printed. However, large paper posters in color are very expensive, and each would have to be 2-sided. Possibly, they could be made in the Philippines on fabric. We could ask Father Chady to obtain a cost estimate. They probably would not be done in time for Advent this year. If they were used for Christmas, they could be done in red/gold.

December Events:

December 8, Tuesday, Feast of the Immaculate Conception

Masses Monday evening at 7 p.m.; Tuesday 6:30 a.m. and 9:00 a.m.

St. Joseph's School will attend the 9:00 Mass and will take care of the music. Evening Mass on Tuesday at 7 p.m.

December 11, Friday, Celebration of Our Lady of Guadalupe

Mass is at 7 p.m., preceded by the rosary at 6:30 in different languages.

It will be a grand and festive occasion with mariachis, the drama of the story of Guadalupe by the SJC children, and liturgical dance, also by the school children. A big fiesta with Mexican food, music, and dance will follow in the parish hall.

December 16 - 19 (Wednesday - Saturday), Simbang Gabi

This is a Filipino tradition. The celebration will be organized by Father Chady and Mabel Hoffman. The committee will have their own lectors for each Mass, so the Saturday evening Mass on the 19th need not be covered by our regular lectors.

December 17, Thursday, St. Joseph of Cupertino School Christmas Concert/Pageant

Parish Reconciliation for Advent - TBA

Christmas- December 24/25:

Environment: This year, the calendar affords more time for setup. The last Sunday of Advent is December 20. We have December 21, 22, and 23 to decorate.

Dan recommends that we divide the decorating time so it doesn't go too long on any one day.

Mass Schedule: Christmas Eve: 4, 6, 8, 10 p.m. NO Masses in the Hall.
The 4 p.m. Mass is to be described as a Family Mass, especially for small children.
Dick Sherman needs to know whether to schedule lectors for the Children's Mass at 4:00 p.m.

Miscellaneous:

1. Emergency Procedures at Mass:

Cynthia recommends (and the committee concurs) that there needs to be a commonality of procedures in place when an emergency occurs during Mass. The persons who need to be involved in setting up these procedures are the presiders, Dan, the ushers, and the other ministers. Each needs to know his/her responsibility. For example, the ushers need to inform Dan and/or call 911 on a land line. Ushers need to assist with crowd control. Presiders need to agree on when to proceed with Mass or when to wait. Dan and Father Greg need to approach all the presiders about this. Finally, all needs to be written up and distributed to all involved for future reference.

2. Children's Mass on Sunday, October 4 at 9:30 a.m.

Note: for children's liturgies, the readings can be abbreviated. The part of that gospel wherein Jesus calls the children to Himself and says, "be like one of these (children)" was particularly appropriate for this Mass and the homily.

3. Crying/Disruptive Children at Mass:

It was recommended that we address this issue at the next liturgy meeting. Ideas for consideration included:

- a. Parents may not be aware we have a Cry/Children's Room.
- b. Have an ushers meeting or form a new group to be trained to help with the crying or disruptive children.
- c. Install a large sign pointing to our "Cry/Children's Room", permanently installed in the vestibule.
- d. Take the pews out of the cry room, and put in cushy carpet and chairs instead.

4. Long Announcements:

Several committee members commented about the very long list of announcements at the end of Masses. Recommended: cut/consolidate/put some in bulletin only.

5. Homilies:

A recommendation was made to help homilists with the planning/timing/delivery of their homilies.

6. School Children's Weekday Masses:

Cecilia noted that in other parishes, the school children attend Mass all together once a week. Our SJC children attend all together once a month on First Fridays. Perhaps our school could consider having the children attend more frequently.

7. Suggestions for procedures at Mass (as observed in other parishes):
- a. Servers accompany the entrance procession and offertory procession with lighted candles. Candles could have glass tops, etc.
 - b. Lay persons do the announcements at the end of Mass rather than presider
 - c. Once a month, at Sunday Masses, presider asks for those with birthdays or anniversaries, and he (and all) bless them.
 - d. Two ushers stand at attention as Communion is being distributed, in the sanctuary. (This idea was considered impractical for us, space limitations)
 - e. Communion ministers for the sick are called up to the front by the presider at the end of Mass, as he hands them their pyx and blesses them as they go forth to give Communion to the sick and homebound. ***This was considered a most valuable suggestion for our parish - it gives visibility to that pastoral ministry.

NEXT MEETING:

Tuesday, November 3, at 7:00 p.m. in the rectory.
Please look over the Sourcebook for November and December.
Please let Dan know of any items you would like on the agenda.