

**Minutes
Communications Committee**

June 12, 2008

These are the minutes of the Communications Committee monthly meeting.

Attendees:

Roger Hewitt	Janice LaMotte	Marieann Shovlin
Steve Hill	Mike Maloney	Désirée Widjojo
Ed Johnson	Lorinda Rodrigues	

1. The meeting was opened at 7:10 pm by Ed Johnson, who led the opening prayer.

2. The May 8, 2008 meeting minutes were approved.

3. Chair Report

a. Website

- 1) Ed had a busy work month, and was unable to devote time for updates and repairs.
- 2) Tam made good progress working on new PHP pages.

b. Website Host

- 1) iPower had a major outage on June 7 in the afternoon and evening, lasting 3:20. Their entire hosted network crashed due to an internal router problem. The Parish and School web sites and email were down.
- 2) NTT Verio has been selected as the new host. The technology team is attempting to have both the parish and school domains hosted and billed as one account. Once this topic is resolved, we will proceed to switch our website hosting to them.

4. Newsletter

- a. Steve announced that the June newsletter will be distributed during the weekend of June 14 and 15. The bulletin for the first weekend of the month had three inserts, and so the newsletter slid one week. Hard copies of the June newsletter were passed around.
- b. We went over the article plan for the September newsletter. Story assignments due August 14 are:
 - 1) Page 1. Papal visit. Mike Maloney. Will bring outline to July meeting.
 - 2) Page 2, left. Article on Sally Mack, a newly baptized Catholic who does mercy surgeries in China. Désirée will interview her for material.
 - 3) Page 2, right. The reason for and meaning of the Jubilee Year for St. Paul, by Mike Maloney.
 - 4) Page 3, left. 5:00 pm choir story by Steve
 - 5) Page 3, right. Story on two 98 year old brothers (8:00 am Sunday Mass) by Steve.
 - 6) Page 4. Word search with St. Joseph of Cupertino theme, by Lorinda.

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5. Public Relations

- a. Letty Quizon signed up at the Ministry Faire to handle this function. She is in the public relations and marketing profession.

6. Movie

- a. Mike M. continues attempting to connect with Fr. Chad to facilitate discussion for the *Bella* movie. The movie date is yet to be determined. Fr. Chad is also capable of giving a presentation on Vatican artwork.
- b. Janice listed the upcoming parish events, including the St. Joseph of Cupertino Feast Day in September and three talks about St. Paul by an outside speaker.

7. Bulletin Boards

- a. Angela Wang has volunteered to take ownership of the bulletin board on the side of church. Angela is joining the Parish Advisory Council and CommComm.

8. Ministry Faire

- a. Six people expressed interest or renewed interest in CommComm.
 - 1) Denise Hackett – Photo
 - 2) Michael Hass – Web, Writing
 - 3) John Nitish – Web, Writing
 - 4) Mark Wilson – Web, Graphic, Writing (rescinded his volunteerism)
 - 5) Mark Wright – Web, Writing
 - 6) Letty Quizon – Public Relations

9. Elections

- a. Elections were held by ballot and the following members were elected to these offices:
 - 1) Chair: Mike Hoffman
 - 2) Vice Chair Creative: Lorinda Rodrigues
 - 3) Vice Chair Content: Ed Johnson
 - 4) Secretary: Steve Hill

10. New business

- a. The next Ministry Faire will be held in October. Date is TBD.

11. Action items

- Newsletter assignments are due August 14 (list of assignments on previous page).
- Set up Bella movie, Mike M.
- Support web site hosting transition, Ed
- Get new members active in the committee, Mike H. and the Vice Chairs

12. Next general meeting

The next meeting will be held on July 10 at 7:00 pm in the Community Center.

13. Adjournment

There being no further business, the meeting adjourned at 9:00 pm.

Steve Hill, Secretary