

**Minutes  
Communications Committee**

---

**April 10, 2008**

These are the minutes of the Communications Committee monthly meeting.

Attendees:

Roger Hewitt  
Steve Hill

Mike Hoffman  
Ed Johnson

Janice LaMotte  
Désirée Widjojo

1. The meeting was opened at 7:05 pm by Ed Johnson, who led the opening prayer.
2. The March 13, 2008 meeting minutes were approved.
3. Chair Report
  - a. Web site
    - 1) Due to technical problems with the web hosting, Ed was not able to perform upgrades. He was able to load the Easter schedule and a few calendar items.
    - 2) The Technology Committee will make a decision at their next meeting on the new web host. The parish and school will use the same host. The cut over will occur during summer school break.
4. Newsletter
  - a. Work on the June newsletter has begun. Submissions are due **May 16**. The final draft will be completed by Memorial Day.
    - 1) **Fr. Greg:** message with stewardship theme is done.
    - 2) **Steve:** Highlight long-time parishioners who have special events like 50<sup>th</sup> wedding anniversaries. Steve has an appointment to interview Ed and Angie Vasquez to write a story about their 60<sup>th</sup> wedding anniversary and parish volunteer work.
    - 3) **Marieann:** Thanksgiving baskets
    - 4) **Ed:** article from Rabbi Barry (Baruch) Leff. Will complete before Passover in two weeks.
    - 5) **Steve:** blessing of oils. First draft completed, using two sources provided by Janice. He will take a photo of the oils in the church and possibly use one of Sofyan's Chrism Mass photos if there is enough space.
    - 6) **Ed:** bingo
    - 7) **Lorinda:** Word scrabble spelling 'stewardship.' Done.
  - b. Janice recommended having more articles on church symbols, and this idea was added to the newsletter editorial calendar. Reference: *Catholic Customs and Traditions – A Popular Guide* by Greg Dues. \$11 at Amazon. [http://www.amazon.com/Catholic-Customs-Traditions-Popular-Resources/dp/0896225151/ref=pd\\_bbs\\_sr\\_1?ie=UTF8&s=books&qid=1208069920&sr=1-1](http://www.amazon.com/Catholic-Customs-Traditions-Popular-Resources/dp/0896225151/ref=pd_bbs_sr_1?ie=UTF8&s=books&qid=1208069920&sr=1-1)
5. Public Relations
  - a. Mike H. will investigate how to obtain free publicity on Cupertino's channel 26.
  - b. Ed did not have time to meet with Fr. Greg on public relations.

**Minutes  
Communications Committee**

---

6. Movie

- a. Mike Maloney is working on *Bella* as the next movie. Fr. Chad would guide the discussion. Three dates, the end of April or in May, are being considered.

7. Bulletin Boards

- a. Janice asked Kavitha to adjust the letters on the new bulletin board so they are not hidden by the frame of the doors. The background colored paper needs to be refreshed, too.
- b. Janice had the idea to put up material for the May crowning.

8. Ministry Fair

- a. There is an organization meeting on April 14 at 7:00 pm.

9. New business

- a. Elections will be in June.
- b. There will be a barbeque in either June or on St. Joseph of Cupertino's feast day. Janice will discuss with the The Holy Name Society.
- c. There will be an antique trunk show on April 22
- d. There will be a welcome Mass for newcomers on May 4.
- e. The Committee discussed the ideas of medals for the ministries, to help identify the volunteers and promote stewardship. Catholic supply sources, such as Ave Maria, sell such items. Désirée will research cost-effective sources. We may ask Catherine Hill to develop symbols.
- f. Désirée promoted the idea of theme pamphlets on subjects such as grief. Ed noted that creating/writing our own is out of scope for CommComm. Janice will bring examples to the next meeting.

10. Action items

- Newsletter assignments, due May 16:
  - **Steve:** Article on Angela and Ed Vasquez.
  - **Marieann:** Thanksgiving baskets
  - **Ed:** Article from Rabbi Barry (Baruch) Leff
  - **Steve:** Blessing of the oils
  - **Ed:** bingo
- **Mike H:** check out public announcements on channel 26
- **Désirée:** research ministry medals.

11. Next general meeting

The next meeting will be held on May 8 at 7:00 pm in the Community Center. Janice will reserve the facility.

12. Adjournment

There being no further business, the meeting adjourned at 8:15 pm.

Steve Hill  
Secretary